

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Name of the School: (Name should be exactly as per NOC and recognition cert)	ST. TERESA SCHOOL
2	Address of the School:	Hs-3, SECTOR-10, GREATER NOIDA, GAUTAM BUDH NAGAR
3	U-DISE Code allotted to the school:	
4	Name and address of the Trust/Society/Company (under section 8) running the school: ✓	METROCITY FOUNDATION, 74 , BANK ENCLAVE, LAXMI NAGAR, DELHI-92
5	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	YES
6	Proposed affiliation with CBSE for:	SENIOR SECONDARY
7	Location of School:	6000 sq mtr Allotted by Greater Noida Authority

(Signature of Principal)

PRINCIPAL
St. Teresa School
Sec-10, Greater Noida West,
Gautam Budh Nagar, U.P.

(Signature of D.E.O.)

CHAIRMAN
St. Teresa School
Sec-10, Greater Noida West
Gautam Budh Nagar, U.P.

8	Is the School already affiliated to any board for Class-X or XII examinations?	NO
9	Standard/level/class up to which the school is running:	PRE NUR-VII
INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	
11	Number of NOC and date of issue:	
12	Has the school obtained Recognition Certificate from the State Government from class 1 to 8th ?	YES
13	Number of Recognition Certificate from class 1 to 8th and date of issue:	GAU009101049712
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall ?	YES
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides ?	YES
16	Total area(in sq.mtr) in respect of 14 and 15 above on which the school is situated:	6000 SQM
17	The land is in the possession of the school/Trust/Society/Company legally by way of:	LEASE DEED
18	Name of the Owner/Lessee of the land in respect of point-16 above:	METROCITY FOUNDATION
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	From 01/04/2024 to 31/03/2049 25 years
20	Is the public road, canal or thorough fare, HT line etc passing through the land in respect of point-16 above ?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running the school ?	YES
21(a)	If yes the date of last inspection:	07/09/2024
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety ?	YES
22(a)	If yes the date of last inspection:	05/10/2024
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking ?	YES
23(a)	If yes the date of last inspection:	29/07/2025

(Signature of Principal)

PRINCIPAL

St. Teresa School
Sec-10, Greater Noida West
Gautam Budh Nagar, U.P.

(Signature of D.E.O.)

CHAIRMAN

St. Teresa School
Sec-10, Greater Noida West
Gautam Budh Nagar, U.P.

INFORMATION REGARDING THE STAFF

24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government ?	YES
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government ?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing ? (Payment by cheque or cash to the individuals is not allowed)	YES

CHAIRMAN
Signature with Stamp
Sec-10, Greater Noida West,
Gautam Budh Nagar, U.P.

PRINCIPAL
Signature with Stamp
Sec-10, Greater Noida West,
Gautam Budh Nagar, U.P.

PART-B

(This part is to be filled up by the District Education Officer after verifying all supporting documents and certificated in original and visiting the school)

File No..... Date of issuance.....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation ? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)	
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE ?	

Signature
Name and Stamp of Issuing D.E.O.
(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION
ADMINISTRATION AT DISTRICT LEVEL
NAME OF DISTRICT.....

PRINCIPAL
St. Teresa School
Sec-10, Greater Noida West,
Gautam Budh Nagar, U.P.

CHAIRMAN
St. Teresa School
Sec-10, Greater Noida West,
Gautam Budh Nagar, U.P.